

**Department of Instructional Systems and Workforce Development  
Grading of Ph.D. Comprehensive Examinations**

Student # \_\_\_\_\_

Faculty member \_\_\_\_\_

Question	Completeness (0-3)	Support (0-3)	Knowledge (0-3)	Total
1				
2				
3				
4				
5				
Organization	Excellent (3)	Satisfactory (2)	Unsatisfactory (1)	
Quality of Writing	Excellent (3)	Satisfactory (2)	Unsatisfactory (1)	
<b>TOTAL</b>				

\*Grading rubric guidelines:

1. Each item is evaluated with a score ranging from 0 to 3, no half scores are permitted.
2. "Organization" is evaluated as 3 excellent, 2 satisfactory, or 1 weak; no half scores are permitted.
3. "Quality of writing" is evaluated as 3 excellent, 2 satisfactory, or 1 weak; no half scores are permitted.
4. The maximum score for any question is 9. The maximum score for organization and quality of writing is 3.
5. The maximum score on the exam is 51 points.
6. The minimum passing score is 34.
7. The student must pass at least four questions (a score of 6 or more per question) to receive a passing score on the exam.

	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
	<b>Excellent</b>	<b>Satisfactory</b>	<b>Unsatisfactory</b>	<b>None</b>
<b>Completeness</b>	Directly responds to all parts of the question.	Responds to almost all parts of the question.	Only responds to some parts of the question.	Did not respond
<b>Support</b>	Provides strong support, such as justifications, citations and examples.	Provides adequate support, such as justifications, citations and examples.	Provides unsatisfactory support, such as justifications, citations and examples.	Did not respond
<b>Knowledge</b>	Key concepts and terms are well defined and explained throughout the answer.	Key concepts and terms are dealt with adequately throughout the answer.	Key concepts and terms are not adequately used or incorrect or irrelevant concepts and terms are used in the answer.	Did not respond
<b>Organization</b>	Responses are very logically organized with ideas that flow very well, excellent introduction, body, and summary structures, and excellent use of transitions and written cue words in all questions.	Responses are logically organized with appropriate transitions and introduction, body and summary structures in most questions.	Responses are disorganized in some sections. With weak introduction, body, and summary structures in some questions.	
<b>Quality of writing</b>	Responses have excellent sentence structure with verbal variety, excellent word choice, and no grammatical, spelling, or punctuation errors.	Responses have good sentence structure and very few grammatical, spelling, or punctuation errors.	Responses have weak sentence structure, and many grammatical, spelling or punctuation errors.	